# APPLICATION TO AMEND - SEALED TICKETS

CGS-5 REV. 04/03

### STATE OF CONNECTICUT

#### **DIVISION OF SPECIAL REVENUE**

Charitable Games 555 Russell Road Newington, CT 06111-1523



#### **INSTRUCTIONS:**

- 1. Print or type and have the application notarized.
- 2. The completed form must be mailed to the Division of Special Revenue, P.O. Box 310424, Newington, CT 06131-0424.

No Sealed Ticket Permit to Sell (Organization) and no Permit to Sell (Individual) issued under the Connecticut General Statutes, or Administrative Regulations issued pursuant thereto, may be amended except upon application through use of this form.

Administrative Regulations issued pursuant thereto	, may be amer			
TO: DIVIDION OF CREATE DEVENUE		IDENTIFICATION NUMBER (To be	assigned by Specia	Revenue)
TO: DIVISION OF SPECIAL REVENUE				
NAME OF SPONSORING ORGANIZATION				TELEPHONE NUMBER
				( )
ADDRESS OF ORGANIZATION (No. and Street)		(City or Town)	(State	e) (Zip Code)
APPLICATION IS MADE TO: (Check all that apply)				
	NUMBER			
	NOBEIX			
Amend the sealed ticket permit				
	INDIVIDUAL	SALES PERMIT NUMBER		
	INDIVIDUAL	SALES PERIVITI NUMBER		
Amend the individual permit to sell (ISP)				
<del></del>				
Please provide the details of the propose	ed amendm	ent(s):		
PRINTED NAME of person preparing this form	SIGNED (Pers	on preparing form)		TELEPHONE NUMBER
				( )
SIGNED (Organization Ranking Officer)	TITLE	of Ranking Officer		DATE (Mo., Day, Yr.)
- <i>,</i>		<del>-</del>		
SIGNED (Notary Public)			My Commission	n DATE (Mo., Day, Yr.)
Subscribed and sworn			Expires:	. (,, ,,
to before me.				
MAY REMAIN IN FULL FORCE AND	SIGNED (Exec	utive Director of the Division of	Special Revenue	e) DATE (Mo., Day, Yr.)
DISAPPROVED   EFFECT IN ACCORDANCE WITH				
CHANGE(S) SET FORTH ABOVE				

## SEALED TICKET APPLICATION SUPPLEMENTAL FORM

CGS-4C NEW 1/04

## STATE OF CONNECTICUT DIVISION OF SPECIAL REVENUE

Charitable Games 555 Russell Road Newington, CT 06111-1523



### **INSTRUCTIONS:**

- 1. Print or type, and attach all required material.
- 2. The completed form must be mailed to P.O. Box 310424, Newington, CT 06131-0424.

TO: DIVISION OF SPECIAL REVENUE	IDENTIFICATION NUMBER
MEMBER IN CHARGE	
Name (please print):	
Home telephone number: _()	
Work telephone number: _()	
governing Sealed Tickets and the Administrative Regulations, Di	n, do hereby state that I have read the Connecticut General Statute istribution And Sale Of Sealed Tickets, and that I will be responsible in accordance with the terms of the permit, and the provisions of the ealed Tickets.
SIGNED (Member In Charge)	DATE (Mo., Day, Yr.)
SEALED TICKET SALES	
Provide the time the doors open to the public:	
Provide the time the sale of sealed tickets begins:	
SPECIAL SEALED TICKET BANK ACCOUNT	
Account number:	
Attach a voided (not cancelled) check from the special below:	al sealed ticket bank account in the space provided
ATTACH VOIDED CHE (please staple check on the left edge)	

### INSTRUCTIONS FOR COMPLETION OF AN APPLICATION TO AMEND – SEALED TICKETS

- 1. Provide the organization's seven (7) digit identification number.
- 2. Print or type the name of the sponsoring organization and the complete organization address (number, street, city/town, state, zip code).
- 3. Print the telephone number of the sponsoring organization.
- 4. Check one or more of the boxes to indicate the document(s) the organization desires to amend. (**NOTE:** When checking the 'Amend the sealed ticket permit' box, please provide your organization's permit number in the space provided. When checking the 'Amend the individual permit to sell (ISP)' box, please provide the Individual Sales Permit Number (ISP) of the individual(s) whose certificate(s) is to be amended.)
- 5. Clearly document the information to be amended in the 'Please provide the details of the proposed amendment(s)' section. All relevant information should be included as part of the details of the amendment, and any pertinent documents must be attached. (NOTE: When completing this section, the information contained on the original document(s) that will be amended should be reviewed in order to ensure that all relevant details are provided.)
- 6. The individual who prepares the application must print and sign his/her name and provide his/her telephone number, in the space provided.
- 7. The application form must be signed and dated by one of the ranking officers of the organization, and he/she must print his/her title, in the space provided. (**NOTE:** Only individuals listed in the 'Officers of the Organization' section on the original Application for Permit to Sell Sealed Tickets Organization (CGS-4), Application for Permit to Sell Sealed Tickets Organization MONTHLY (CGS-4A), or any subsequent amendments, qualify as ranking officers.)
- 8. The application form must be signed and dated by an authorized Notary Public. Please be sure that the notary seal and/or the date the Notary Public's commission expires are used on this document. Applications will not be accepted without this important information.
- 9. Upon completion of the application, submit all copies of the form, as well as any attachments, to the Division of Special Revenue for approval.
- 10. If you have any questions pertaining to the completion of the application form, please do not hesitate to contact Charitable Games at 1-800-338-6331 or (860) 594-5480.